



EXPRESSION OF INTEREST SMALL AND MICRO ENTERPRISE ORGANISATION 2024 - 2025

The Health and Welfare Sector Education and Training Authority (“HWSETA”) invites all registered Small and Micro Enterprise (SMEs) of the Health and Welfare sector to apply to participate in the implementation of Small and Micro Enterprise Organisation funding 2024-2025.

All applicants must complete the following information:

- **Section A** - Details of Employer
- **Section B** - Breakdown of Beneficiaries
- **Section C** - Authorisation Form

Details of the Small and Micro Enterprise Funding Project

The Small and Micro Enterprise (SME) Grant is aimed at enabling qualifying SMEs in our sector to access funding for training interventions that would have a direct impact on their businesses in terms of growth, sustainability and the level of professionalism.

SMEs businesses must be privately owned and operated with 11-50 paid employees and medium businesses as those that have 51-250 paid employees. Emerging organisations are growing organisations that can have one employee to 10 employees.

Small and medium-sized businesses (SMEs) in our sector include Veterinary hospitals/clinics, Animal welfare organisations, Counselling services, Registered therapeutic health and skin care services, Physician offices, Owner-managed radiography practices, Small and medium-sized pharmacists' practices, Optometrist practices, Paediatrics practices, Dental practices, Social workers in private practices, Psychologists in private practices, Dietetics and nutritional services, Hearing and audiometric services, Laboratory & Pathology services, and Ambulance services. These cover both animal and human health.

Details of the funding for all employers wishing to participate:

- **The Employers (SMEs) must be registered with HWSETA.**
- Participating enterprises and organisations must be formally registered (e.g., Statutory Council registration certificate [practice number], and CIPC registration, whichever is applicable). The

Registration status of the organisation must be valid at the time of application and throughout the implementation of the project.

- Valid tax clearance/PIN
- When submitting an application, the employer must have submitted a Workplace Skills Plan (WSP) and Annual Training Report (ATR) to HWSETA by 30 April 2023 and/or 30 April 2024.
- All applications must be submitted on the SETA application portal by the due date in line with the requirements of the grant as indicated under details of the funding, and all the required attachments accompany the application.

Qualifying criteria:

- **All employers** must be registered with the Health and Welfare SETA and be in possession of an SDL number or T-number.
- **All employers** must have submitted a Workplace Skills Plan and Annual Training Report to HWSETA by the time of EOI submission.
- **All employers** must ensure that all applications are done in line with the requirements of the funding as indicated.
- **All employers** falling in this category that were approved for skills programme funding under learning programme expression of interest in 2024-2025 year will be excluded.
- Be compliant with all relevant legislation.

Please note the following employment equity targets which the SETA will consider when allocating the grant to qualifying organisations:

- At least **85%** of all organisations funded must be **Black owned**
- At least **54%** of all organisations funded must be **Woman dominated**
- At least **5%** of all organisations funded must be **persons working with disabilities, families and children**

The HWSETA reserves the right to withdraw the approval if:

- The information provided in the application form is not true and correct; or
- The employer does not adhere to any of the requirements laid down by the HWSETA.

The learners will be funded at the maximum of R4000 per participant and the funding is targeting **only employed persons**. Further, no learner will be funded for more than one course. The employers will be required to submit proof of learner registration against any of the following interventions:

Intervention	Training Interventions Identified
Skills Programme	<ul style="list-style-type: none"> • Customer service. • Diversity and inclusion. • Basic life support. • Disability awareness. • Fire fighting. • Computer skills and digital literacy. • artificial intelligence. • Health and safety. • First aid. • Governance and Ethics • Fund Raising • Civic Education

For any enquiries, please contact the nearest Provincial Office as per the details provided below:

<p>Eastern Cape Office Tel No.: (043) 726 9406/7 Office Email Address: HWSETA- EasternCape@hwseta.org.za</p>	<p>Free State Office Tel No.: (051) 430 2134 Office Email Address: HWSETA- FreeState@hwseta.org.za</p>	<p>Gauteng Office Tel No.: (011) 205 0200 Office Email Address: HWSETA- Gauteng@hwseta.org.za</p>
<p>Kwazulu-Natal Office Tel No.: (031) 202 5972/3 Office Email Address: HWSETA- KwazuluNatal@hwseta.org.za</p>	<p>Limpopo Office Tel No.: (015) 295 4302/3 Office Email Address: HWSETA- Limpopo@hwseta.org.za</p>	<p>Mpumalanga Office Tel No.: (013) 762 3027 Office Email Address: HWSETA- Mpumalanga@hwseta.org.za</p>
<p>North West Office Tel No.: (018) 381 1192 Office Email Address: HWSETA- NorthWest@hwseta.org.za</p>	<p>Northern Cape Office Tel No.: (053) 831 1338 Email Address: HWSETA- NorthernCape@hwseta.org.za</p>	<p>Western Cape Office Tel No.: (021) 914 1058 Office Email Address: HWSETA- WesternCape@hwseta.org.za</p>

CLOSING DATE: 23 December 2024